P620 Animals on Campus

SBU Cat Network Guidelines

The following guidelines shall be implemented by the SBU Cat Network (Network) and their volunteers who establish and maintain shelters and feeding stations for feral cats. Failure to comply with these guidelines shall result in notification to the Network Liaison. Failure to correct the violation in a timely manner shall result in an official reprimand and possible revocation of volunteer status for the responsible person(s).

Network Management

1. The Network shall identify their Director(s), who oversee(s) the Network operations. This information shall be given to EH&S annually, by October 31\textsuperscript{st} of each year, or whenever the Network Director(s) change.
2. A single Liaison shall be selected from among the body of Directors. The Liaison will serve as the primary point of contact for the Network to Environmental Health & Safety (EH&S).
3. All volunteers who are involved with shelters and feeding stations shall be properly oriented and trained by Network leaders.
4. The Network Liaison shall provide EH&S with a list of volunteers who are involved with shelters and feeding stations. This list should be provided by October 31\textsuperscript{st} of each year.
5. The departments of Environmental Health & Safety (EH&S) and Campus Operations & Maintenance (CO&M) have been designated by the University to maintain oversight of Network operations, as set forth in this policy.

Approved Locations

1. Volunteers shall establish shelters and feeding stations in approved locations, subject to review by the University.
2. Shelters and feeding stations shall not be located immediately adjacent to buildings, loading docks, parking lots sidewalks, bicycle paths, except as approved by EH&S.
3. The Network Liaison shall review and update an inventory of all locations annually. This inventory should be submitted to EH&S by October 31\textsuperscript{st} of each year.

Shelters

1. The design of shelters shall be approved by the University.
2. Shelters shall be inspected at least annually, and shall maintained by volunteers.

Feeding Stations

1. Volunteers on a daily basis shall place sufficient food and water at feeding stations.
2. Feeding is done during daylight hours, preferably in the morning, so that the cats can consume food before raccoons and other nocturnal scavengers become active.
3. Food shall be rationed so that food is consumed during the day.
4. Feeding stations shall be checked periodically in the early evening to determine whether rations should be adjusted.

Trapping

1. Traps shall be set during daylight hours only.
2. EH&S shall be notified of trapping activity.