Human Resource Services

MEMORANDUM

TO: RF Employees
From: Employee Benefits Department
Subject: Open Enrollment 2017
Date: October 2016

OPEN ENROLLMENT PERIOD:

The Open Enrollment Period is your annual opportunity to choose the benefits you want for the upcoming year. The 2017 Open Enrollment Period begins on November 1, 2016 and ends on November 30, 2016.

If you want to make changes, you can conveniently do so in the Employee Self Service during the month of November. You can log into the Employee Self Service by visiting goo.gl/XP3w3Y. We recommend that you evaluate your health care needs to determine if a change should be made. To assist with your evaluation, we recommend you read the Benefits Bulletin the Research Foundation mailed to your home. You can also view the Benefits Bulletin by clicking on the following link http://goo.gl/2cLzp.

Once you make your elections, please be sure to print your confirmation statement.

PLEASE NOTE: If you do not want to make any changes, all of your current enrollments will roll over into the New Year EXCEPT Flexible Spending elections. Both the Health Spending account and the Dependent Care Advantage account require annual enrollments to participate.

Your health plan options for 2017 are:

- Empire Traditional PPO
- Empire Deductible PPO

CHANGES RF EMPLOYEES CAN MAKE DURING THE OPEN ENROLLMENT:

- Newly enroll in the health plan
- Add or drop dependents
- Cancel coverage
- Elect after-tax or pre-tax deductions
- Update your beneficiaries
**PREMIUMS:**

Please click on the following link for the 2017 RF Health Insurance Bi-Weekly premiums:

http://goo.gl/2cLzp

**TO CHANGE YOUR HEALTH INSURANCE OPTION:**

To change your health insurance option you must log into the RF Employee Self Service Portal using the following link: goo.gl/XP3w3Y

**FLEXIBLE SPENDING ACCOUNTS:**

The Health Care FSA contribution limits will remain at $2,550 for 2017 and the Dependent Care Advantage contribution limits for 2017 will remain at $5,000. The November 1, 2016 through November 30, 2016 is a time of open enrollment for the Research Foundation’s Flexible Spending Account (FSA) programs. To help save and pay for expenses on a pre-tax basis you may want to enroll in the Health Care Spending Account and/or the Dependent Care Spending Account.

Employees currently enrolled in the FSA program MUST re-enroll if they wish to continue their contributions in 2017. Employees can enroll or re-enroll on-line by logging into the RF Employee Self Service Portal at goo.gl/XP3w3Y. Please note you also must create an online account with Conexis by visiting their website at www.conexis.com.

If you are currently participating in the Health Care FSA and you are re-enrolling for 2017, you will not receive a new debit card. You may continue to use the same debit card from the previous year.

**2017 SUPPLEMENTAL RETIREMENT CONTRIBUTION LIMIT:**

In 2017 the IRS maximum contributions you can make to your TDA or GSRA account are $18,000 per year. If you are 50 years of age or older you may contribute an additional $6,000 per year. To update your contribution amount you must log into the RF Employee Self Service Portal at goo.gl/XP3w3Y.

If you have questions regarding the Open Enrollment Period please call 631-632-6180 or email HRS_Benefits@stonybrook.edu.