1. **Notify co-workers** of the spill and restrict access to affected area during clean up.

2. Retrieve **chemotherapy spill kit** containing caution sign, absorbent pillows, absorbent towels, HD Clean wipes, personal protective equipment, brush & scoop, waste disposal bags and spill checklist.

3. Wear **personal protective equipment**: gown, shoe covers, your own fitted N95 respirator mask (not the one in spill kit), chemical splash goggles, and **double nitrile gloves**.

4. Place **spill pillows in a “V” position** on outer perimeter of spill to prevent spread.

5. Place **absorbent towel over spill**, being careful not to touch spill. Place **chux pad** over absorbent towel, plastic side up, to reduce vaporization. (Note: for a powdered hazardous drug spill, dampen absorbent pad with water and wipe up powder.)

6. Pick up saturated towels and spill pillows, chux and place in **small yellow chemo waste bag**. Sweep any glass fragments into scoop with brush, and place all in same chemo waste bag.

7. Wipe down spill area with **HD Clean Wipe 1** and then wipe with **HD Clean Wipe 2. Repeat this process**. (Note: the wipes can clean up to an 8 square foot area.) Place wipes in same **chemo waste bag and seal**; put **sealed bag in Spill Kit box** and seal the box with small orange label.

8. Remove respirator, goggles, gown and gloves, place in **large yellow chemo waste bag along with Spill Kit box**. Seal bag and place **large orange waste label on bag**. Call EH&S at 4-6783 for waste pick up.

9. **Complete Hazardous Drug Spill Checklist**, provide copy to supervisor, Employee Health & Wellness (z=7409) and EH&S (z=8017).

10. Order **replacement spill kit** through Lawson (# 60434).

For a major spill or if you need assistance:

**In University Hospital:** Call University Police, 911

**In Hospital Satellite Facilities:** Call Local Fire Department

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